

# CONNECTIONS GYMNASTICS SCHOOL, INC.

## POLICIES AND PROCEDURES

**PLEASE READ THE FOLLOWING POLICIES CAREFULLY. YOUR SIGNATURE ON THE REGISTRATION FORM ACKNOWLEDGES THAT YOU HAVE READ, UNDERSTAND AND WILL COMPLY BY THEM.**

**Tuition:** Tuition is due 2 weeks prior to the start of a new session. If tuition is not paid, your child may not attend his/her scheduled class unless financial arrangements have been made. To reserve your space for each new session, tuition must be paid in advance. After a new session begins, unpaid spaces become available on a first-come, first-serve basis. For your convenience, you may mail in your tuition. Your cancelled check would be your receipt. **Tuition is non-refundable.**

**Late Payment Charge:** A late charge of \$10.00 will be added to tuition not paid by the 2<sup>nd</sup> week of the Session.

**Returned Checks:** A \$25.00 charge will be due on any checks returned to us from the bank for any reason. A new check or cash would be required at that time since we do not redeposit returned checks.

**Class Information:** If enrollment in any one class falls below 4 students, this class may be cancelled and/or rescheduled. We also reserve the right to dismiss any child who displays disruptive behavior during class.

**Make-Up Policy:** One (1) make-up class will be permitted per month. Make-ups may be scheduled with the secretary only, either by seeing or calling her at the gym. Once a make-up class is scheduled for an absence, no other make-up will be scheduled whether or not your child attends the class. Make-up classes may only be taken during a session in which you are currently enrolled and paid up. They cannot be taken during your child's class time in a subsequent session.

**\*THERE WILL BE NO PRO-RATING OF FEES FOR MISSED CLASSES.\***

**Girls Attire:** A Gymnastics leotard or elastic waistband gym shorts with a tucked in t-shirt. Jewelry is not permitted with the exception of small post earrings. Please come to class prepared with long hair pulled back.

**Boys Attire:** Gym shorts or sweats and T-shirts.

**PLEASE: No jeans, or any clothes with metal such as zippers and snaps. Ballet tights and skirts are not permitted. For your child's safety watches, necklaces, and bracelets must be removed.**

**A Few Simple Rules:** Please drop off and pick up your child on time. We cannot be responsible for unattended children. Children are **not** permitted to wait outside of the building. Do not block the turn around; additional parking is available on the side of the building. Be considerate of others in the waiting room and keep an eye on siblings. Children are not permitted to run around or roughhouse. Clean up after your children, we really appreciate it! Please refrain from talking to or instructing your child during class. Have a question? Stop by the office, we're here to help.

**For everyone's safety-NO FLASH PHOTOGRAPHY IS ALLOWED.**

**NO ONE MAY ENTER THE GYM TO USE THE EQUIPMENT UNLESS UNDER THE DIRECT SUPERVISION OF AN INSTRUCTOR.**

**CONNECTIONS GYMNASTICS SCHOOL, INC.**  
**1100 ROUTE 130**  
**ROBBINSVILLE, NJ 08691**  
**Tel: (609) 259-8822 Fax: (609) 259-9171**  
**www.Connectionsgymnastics.com**

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**Welcome to Connections Gymnastics School**  
**Celebrating 24 years of fitness and fun!!!**

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**Registration Fee:** A non-refundable fee of \$40 is due at the time of registration. This annual fee is for secondary medical/liability insurance coverage and processing for each student. This fee must be submitted with the registration application. No application will be processed until this fee has been paid. (2<sup>nd</sup> child-\$35; 3<sup>rd</sup> child \$30; 4<sup>th</sup> child \$25)

**2017 – 2018 Class Sessions**

#1	Wed.	September 6th	-	Sat.	November 11th	(10 weeks)
#2	Mon.	November 13th	-	Sat.	January 27th	(10 weeks)
#3	Mon.	January 29th	-	Sat.	April 14th	(10 weeks)
#4	Mon.	April 16th	-	Sat.	June 16th	(9 weeks)

\*\*\*\*\***Tuition is due 2 weeks PRIOR to the first class of each Session**\*\*\*\*\*

**Tuition Price by Session**

	Session	Session	Session	Session
	1	2	3	4
45 Min. Mommy&Me	\$195.00	\$195.00	\$195.00	\$175.50
45 Min. Preschool	\$195.00	\$195.00	\$195.00	\$175.50
1 Hour Gymnastics	\$220.00	\$220.00	\$220.00	\$198.00
1 Hour Cheer/Tumbling	\$220.00	\$220.00	\$220.00	\$198.00
1 ½ Hour Classes	\$320.00	\$320.00	\$320.00	\$288.00

**Discounts**

Attending a 2<sup>nd</sup> class: 20% off the second class (lesser price receives discount).  
 Additional family members: 2<sup>nd</sup> child 15%      3<sup>rd</sup> child 20%      4<sup>th</sup> 50%

**Holiday Closures**

**Classes falling on these holidays are prorated and will not be held.**

COLUMBUS DAY	Mon. October 9 <sup>th</sup>
HALLOWEEN	Tue. October 31st
THANKSGIVING	Wed., Thurs., Fri., Sat., November 22nd - November 25th
WINTER BREAK	Mon. December 25th – Mon. January 1st
MARTIN LUTHER KING	Mon. January 15th
PRESIDENT’S DAY	Mon. February 19th
SPRING BREAK	Mon. March 26 <sup>th</sup> - Sat. March 31st
MEMORIAL BREAK	Fri., Sat., Mon., May 25th - May 28th

**\*Ask about our free trial class for first time students. Call the office for details.**  
**All snow closures will be announced on our Connections Gymnastics School Facebook page.**